



## FIRST STEP: Letter of Intent

All artists who attended the community workshop for the California Leisure Open Space on June 8th, 2022 are eligible to submit a letter of intent to submit a proposal to the PAINT program.

A volunteer selection committee comprised of local residents will review all submitted information. They will select up to 5 artists to invite to the next phase. Those selected for the project will be informed on how to submit a full proposal, through a formal Request For Proposals process.

### Guidelines

- Deadline to submit your Letter of Intent: **June 20th, 2022 by 5:00pm**
- Keep it brief, 1-2 pages typed
- If desired, you may submit up to 3 images of previous work, which should be embedded in the document and **not** submitted as an attachment/separate file.
- Email your materials in PDF format to [paint@centerforneighborhoods.org](mailto:paint@centerforneighborhoods.org)

### Please include the following:

- **Your contact information**
  - Name
  - Mailing address
  - Email address
  - Phone number
  - Website address, Instagram account, or link where your work can be viewed (*If you have one available*)
- **Project concept or vision\***
  - In 1-2 paragraphs, briefly describe your vision for the project.
    - Concepts you are working with, such as history, culture, economics, environment, location, etc.
    - How the project will look and feel
    - How community participation will be incorporated
- **Community participation\***
  - List how various groups from the community will have an opportunity to participate with the project and how you might engage them.

*\*This information should be derived from the conversation at the workshop. For example, local school teachers might have mentioned local school art programs and that inspired your idea to work with youth on your project, or local business owners shared their interest in assisting.*

# Center for Neighborhoods

If you have questions or concerns, please contact [paint@centerforneighborhoods.org](mailto:paint@centerforneighborhoods.org). Please visit [www.centerforneighborhoods.org](http://www.centerforneighborhoods.org) for more information on PAINT and past projects.