

Project Planning Worksheet

This worksheet is just the beginning to help you start thinking about and organizing your thoughts about a project.

Finding Your Focus

“You can do anything. You just can’t do everything.” – Anonymous

- What do you want to have more of in your life?
- What do you want to have less of in your life?
- What is the opposite of the thing you want to see less of?
- What are you passionate about?

Align Personal Wants with Community Needs

REMEMBER: The ultimate goal of your project should be “to contribute to some aspect of positive neighborhood improvement.”

- What do you want to see more of in your neighborhood/community?
- What do you want to see less of in your neighborhood/community?
- What is the opposite of the thing you want to see less of?
- What issues are you passionate enough about to spend most of your non-working time addressing?

What are some things that “someone” needs to do to help you get more of what you want and more of what you would like to see in your life and neighborhood?

Questions you have about your project idea specifically or about projects in general:

Seeing the Big Picture

“A good picture is equivalent to a good deed.” – Vincent Van Gogh

Think about an idea that you have. If you turn it into a project, what would it look like?

At the **Beginning**:

In the **Middle**:

At the **End**:

Think about another idea that you have. If you turn it into a project, what would it look like?

At the **Beginning**:

In the **Middle**:

At the **End**: